



AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, May 20, 2015

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

David Zimmerman, Chair
Jonathan Day, Vice Chair
Phil Scandura
Laurel Dunn
Josh Edwards
Jean Hockman
Lynne Corbin

CITY STAFF:

Karl Eberhard, Staff Liaison
Creag Znetko, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES

Regular Meeting of April 15, 2015

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

Historic Resource Study – 822 W. Route 66

Address:	822 W. Route 66
Assessor's Parcel Number:	103-02-020
Property Owner:	Williams & Associates
Applicant:	Lynn Neal, EnviroSystems
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Accept Historic Resource Study

The applicant has documented that the building is less than 50 years old and that a Cultural Resource Study is not required. However, they have elected to produce a Phase I Cultural Resource Study. The applicant has also concluded that the structure does not meet the criteria for significance which contradicts previous National Park Service documentation.

RECOMMENDED ACTION:	Accept Historic Resource Study
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III. NEW BUSINESS

1. Historic Resource Study - Museum of Northern Arizona

Address:	3101 N. Fort Valley Road
Assessor's Parcel Number:	111-01-001F
Property Owner:	Museum of Northern Arizona
Applicant:	Robert Breunig
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Accept Historic Resource Study

This is a proposal to remodel approximately 3,000 SF and add approximately 1,200 SF to the existing exhibition building. The building is listed on the National register of Historic Places and is located in the Flagstaff Landmark Overlay Historic District.

RECOMMENDED ACTION:	Accept Historic Resource Study
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2. Certificate of Appropriateness - Museum of Northern Arizona

Address:	3101 N. Fort Valley Road
Assessor's Parcel Number:	111-01-001F
Property Owner:	Museum of Northern Arizona
Applicant:	Robert Breunig
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Approve Certificate of Appropriateness

This is a proposal to remodel approximately 3,000 SF and add approximately 1,200 SF to the existing exhibition building. The building is listed on the National register of Historic Places and is located in the Flagstaff Landmark Overlay Historic District.

RECOMMENDED ACTION: Approve Certificate of Appropriateness

3. Certificate of Appropriateness – Picture Canyon Natural and Cultural Preserve

Address: El Paso Flagstaff Road
Assessor's Parcel Number: 113-06-004
Property Owner: City of Flagstaff
Applicant: McKenzie Jones, Sustainability Specialist
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Approve Certificate of Appropriateness

This is a proposal to improve facilities and restoration including removing debris, naturalizing illegal roads, installing a gate, treating invasive weeds, fabricating and installing trail signs, installing stone benches, fabricating new informational kiosks, finishing a parking area, installing a wayfinding sign on Townsend Winona, and constructing a new trail. A large portion of the property is listed on the National register of Historic Places and is located in the Flagstaff Landmark Overlay Historic District.

RECOMMENDED ACTION: Approve Certificate of Appropriateness

4. Discussion – Flagstaff Zoning Code Update

Applicant: Roger Eastman, Zoning Code Administrator
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Discuss and provide comment.

This is a discussion of proposed changes to the Zoning Code, primarily as they pertain to Heritage Preservation. With some exceptions, most changes are minor in nature.

RECOMMENDED ACTION: Discuss and provide comment

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: June 17, 2015
- b. Future Agenda Items

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on May 13, 2015 at 1:00 p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this Day 13 of May, 2015.

Creag Znetko, Administrative Specialist